

**St. Xavier's Catholic College of Engineering
(Autonomous)
Nagercoil
College Development Committee**

Minutes of the Meeting

Date: 11/06/2025

Time: 3:30 p.m.

Venue: Board Room

Members attended: Enclosed

Agenda

1. To consider the Minutes of Previous Meeting & Action Taken
2. Plan for Infrastructure, Amenities
3. New Programme
4. New Faculty Recruitment
5. Other matters

Discussion and Decision

The meeting started with the prayer and the principal welcomed the members and presented the agenda

1. To consider the Minutes of Previous Meeting & Action Taken

Discussion and Decisions	Action Taken
Agenda 01: To consider the Minutes of Previous Meeting & Action Taken	It was confirmed and approved
Agenda 02: To plan for the Infrastructure <ol style="list-style-type: none">1. Installation of smart boards2. New classrooms along with furniture for the increased intake of CSE and AI&DS.3. Separate computer laboratories for placement training and drives.4. Relocation of the MCA department to the new building	<ol style="list-style-type: none">1. Installed in the Board Room, Dept. of EEE, ECE & MECH2. Identified and allotted3. It was suggested to utilize the front side of the fourth floor in the new building.4. Work is in progress

<p>Agenda 03: To plan for the Amenities</p> <ol style="list-style-type: none"> 1. Purchase two new buses. 2. Unified network across the campus 3. A canteen advisory committee can be formed. 4. Establish block-wise tea points during break times. <p>Agenda 04: New Faculty Recruitment</p> <p>Agenda 05: New Programme</p>	<ol style="list-style-type: none"> 1. New buses were purchased and operated 2. In progress 3. Canteen advisory committee was constituted 4. In process <p>Appointed new faculty members in the department of CSE, AI&DS, MBA, IT, HSC, and MECH as per the requirements.</p> <p>Got the approval from AICTE, and yet to get it from Anna University UG – Computer Science and Engineering (Cyber Security) PG- VLSI</p>
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2. Discussions and Decision


- Smartboards are planned to be procured for the remaining departments, including CSE, IT, Civil, and AI&DS.
- A new computer lab, dedicated to Placement and Communication training, is proposed to be constructed in Block-1, above the CoE office.
- For Unified Network Access has been identified, specific hardware should be purchased and procurement will be initiated in a phased manner.
- The Canteen Advisory Committee should convene regularly to oversee hygiene, food quality, and overall service.
- The canteen requires painting to improve its appearance.
- The use of single-use plastic bottles should be discouraged.
- Training sessions with catering professionals can be organized for canteen personnel to improve service quality.
- Two locations near the MBA and ECE blocks have been identified for setting up tea points, which will become operational after the appointment of new drivers.
- Visits to Higher Education Institutions (HEIs) should be organized with a focus on strengthening research activities, the idea lab, NIRF ranking initiatives, and curriculum development.

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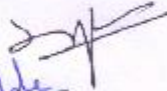
The principal thanked all the members and the meeting came to an end at 04:40 pm.


Rev. Fr. S. Godwin Selva Justus - 


Dr. J. Maheswaran - 

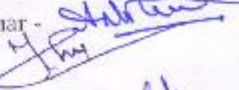
Rev. Fr. R. Xavier Raj

Dr. V. Selvam -


Dr. V. Chrisms Jeya Singh - 

Dr. M. Marsaline Beno - 

Dr. A. Milton - 

Dr. R.P Anto Kumar - 

Dr. J. Annrose -

Mr. M. Anto Xavier Roche - 

Attendance

St. Xavier's Catholic College of Engineering

College Development Review Meeting

Date: 11-06-2025

Time: 03:30 p.m. to 4:40 p.m.

Venue: Board Room

Members Present

Sl. No.	Name	Signature
1.	Rev. Fr. S. Godwin Selva Justus, Correspondent	
2.	Dr. J. Maheswaran, Principal	
3.	Rev. Fr. R. Xavier Raj, Bursar	-
4.	Dr. V. Selvam, Management Member	
5.	Dr. V. Christus Jeya Singh, Vice Principal & Dean-Student Affairs	
6.	Dr. M. Marsaline Beno, Dean-Research	
7.	Dr. A. Milton, Controller of Examinations	
8.	Dr. R.P Anto Kumar, Dean - Academics	
9.	Dr. J. Annrose, IQAC Coordinator	
10.	Mr. M. Anto Xavier Roche, Dean- Student Futuristic Services	



